

Senior Meeting Itinerary

College visitation procedure

A limit of two absences annually will be allowed. The following procedure must be met for it to count as an unexcused absence:

1. The student must complete a written request with the Counselor to arrange a visitation or interview. Request forms may be picked up in the Guidance Office.
2. The plans must be finalized at least three days in advanced.
3. The request form must be signed by the student, Parent/Guardians, Counselor, Attendance Secretary, and contact person.
4. Any assigned make-up work must be completed prior to the absence.
5. Must be completed by May 1.

Visit with a college rep during school

1. You must sign-up in the guidance office in advance of the rep's visit.
2. A pass must be signed by the counselor or the counselor's secretary for you to get out of class.

Pass/Fail Policy

1. Seniors are given the option of having one **elective** course graded on a **PASS/NO PASS** basis per semester if elected within two weeks of the start of the semester.
2. **PASS/NO PASS** forms must be turned into the Counselor's office by Friday Sept. 9th.

Request of Transcript Procedure

1. If a student needs a transcript for whatever reason, he/she must fill out an **Authorization to Release Transcript** form in the counselor's office. If you are under 18 this form must be signed by you parent/guardian. No forms will be sent until a complete form is submitted back to the counselor's office.

Mid-Year Graduation

1. Seniors opting to graduate mid year must request to do so in the first quarter. Students requesting to do so must fill out a **Mid Year Graduation Form** found in the guidance office. They forfeit all students' rights, eligibility and participation in school activities, which includes senior trip. They can participate in prom and commencement ceremonies. Please turn this form in by Friday, Sept. 9th.

Testing

ACT Testing Dates- Register online at: www.act.org Our ACT Registration Code is 162-785

2011-2012 Registration Deadlines ACT Assessment and ACT Assessment Plus Writing

<u>Test Date</u>	Regular Fee(No Writing)= \$34 <u>Regular Fee Plus Writing= \$49.50</u>	Late Fee No Writing= \$55 <u>Late Fee Plus Writing= \$70.50</u>
Sept. 10	Aug. 12	Aug. 13-26
Oct. 22	Sept. 16	Sept. 17-30
Dec. 10	Nov. 4	Nov. 5- 18
Feb. 11	Jan. 13	Jan. 14- 20
April 14	Mar. 9	March 10-23
June 9	May 4	May 5-18

NCAA Clearinghouse

All student athletes attending an NCAA Division I or II institution full time must be certified by the clearing house. You must have completed these 16 core courses:

4 years English

3 Years of Math (Algebra I or Higher)

2 years of natural or physical science

1 extra year of English, Math, or natural/physical science

2 years of social science

4 years of extra core courses from any category above, or foreign language, nondoctrinal religion or philosophy.

Earn a minimum required grade-point average in your core courses...2.0 or higher

To register go to: www.eligibilitycenter.org (There is a \$65 fee)

If you have not taken the ACT and plan on participating at a Division I or II school for athletics. Have your scores forwarded directly to the Clearinghouse by coding 9999 on the ACT.

Other

-Apply to schools now for next year...get your application in early (Before Christmas)

-**Scholarships** (Local, State and National)-Watch the school Web site @ www.mstm.us for updated information. Click on Guidance Counselor found on the front page, left column, and navigate from there. We will add scholarships to this list on a daily basis. I keep a hard copy of most scholarships in the "Blue Book" located in the guidance office also. Stop by an look through that also.

-**Senior Meeting**- Sign-up in my office. I want to get these done within the next two weeks.