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Standard 2: Communications: The student will know the various methods of giving and obtaining information effectively, both orally and in writing.

Grade Level/Course: Survey of Health Careers.

| Benchmark: The student will: | Grade Level/Course Objectives | Instructional Strategies | Assessments | Instructional Timeline |
|--|---|---------------------------------|--------------------|-------------------------------|
| a. Use formal and informal, oral communication skills to receive and convey to others in the workplace. | 1. Identify examples of verbal and non verbal communication skills. (CE) | | | |
| b. Use a variety of written communication skills to receive and convey information to others in the workplace. | 1. Discuss the impact of medical terminology on communication within the health care team. (CE) | | | |
| c. Use strategies to communicate with various groups or populations. | 1. Identify examples of verbal and non verbal communication skills. (CE) 2. Name at least three factors that influence the transmission of a message. (CE) | | | |

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| | 3. Name at least three factors that influence the receipt of a message. (CE) | | | |
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Standard 3: Employability Skills: The student will understand how employability skills enhance their employment opportunities and job satisfaction. They will demonstrate key employability skills and will maintain and upgrade skills as needed.

Grade Level/ Course: Survey of Health Careers.

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|---|---------------------------------------|---------------------------------|--------------------|-------------------------------|
| <i>Benchmark: The student will:</i> | <i>Grade Level/ Course Objectives</i> | <i>Instructional Strategies</i> | <i>Assessments</i> | <i>Instructional Timeline</i> |
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| <p>a. Describe a variety of career options and how they are influenced by personal strengths, weaknesses, interests, and wants.</p> | <p>1. Identify health care careers which are available, including description, duties, educational requirements and employment opportunities. 2. Explain the skills and attitudes needed for success in various health careers.</p> | | | |
| <p>b. Use a variety of career resources to learn about career opportunities.</p> | <p>1. Explore various forms of communication used to attract and hire healthcare professionals.</p> | | | |
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Standard 5: Legal Responsibility: The student will understand the legal responsibilities, limitations, and the implication of their actions within the health care delivery setting. They will perform their duties according to established regulations, policies, laws and legislated rights of clients.

Grade Level/Course: Survey of Health Careers

| Benchmark: The student will: | Grade Level/Course Objectives | Instructional Strategies | Assessments | Instructional Timeline |
|--|--|---------------------------------|--------------------|-------------------------------|
| a. Comply with policy and procedural guidelines including institutional and regulatory agencies. | <ol style="list-style-type: none"> 1. Define ethics. 2. Define basic legal medical terminology. 3. Explain licensure requirements for various health careers. 4. Define regulatory agency standards. | | | |
| b. Describe the legal aspects of the health care worker and client relationship. | <ol style="list-style-type: none"> 1. Contrast one's personal ethics to professional code of ethics. 2. Explain legal duties required of health care workers including: Maintaining confidentiality Providing care within the appropriate scope of practice. | | | |

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| | Review components of the A.H.A. Patient Bill of Rights. | | | |
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Standard 6: Ethics: The student will understand accepted ethical practices with respect to cultural, social and ethical differences within the health care environment. They will perform their duties within established ethical guidelines, supporting sensitive and quality health care delivery.

Grade level/ Course: Survey of Health careers

| Benchmark: The student will: | Grade Level/Course Objectives | Instructional Strategies | Assessments | Instructional Timeline |
|---|---|-----------------------------|-------------|---------------------------|
| a. Adhere to ethical concepts including integrity and confidentiality as they relate to the health care industry, the patient and the patient's families. | 1. Define ethics. 2. List current ethical issues in health care. (CE) | | | |
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Standard 7: Teamwork: The student will understand the roles and responsibilities of individual members as part of the health care team,

including their ability to promote delivery of quality health care. They will interact effectively and sensitively with all members of the health care team.

Grade Level/Course: Survey of Health Careers

| Benchmark: The student will: | Grade Level/Course Objectives | Instructional Strategies | Assessments | Instructional Timeline |
|--|--|---------------------------------|--------------------|-------------------------------|
| a. Practice team membership skills such as cooperation, leadership and anticipation of the needs of coworkers. | 1. Explain the skills and attitudes needed for success in various health careers. 2. Describe those behaviors which are demonstrated by health care professionals. | | | |
| a. Manage conflict within the workplace. | 1. Explore the roles of the team of persons providing care to clients. 2. Explain the skills and attitudes needed for success in various health careers. 3. Describe the behaviors which are demonstrated by health care professionals. (CE) 4. Demonstrate characteristics of flexibility and adaptability to change in the provision of health care. (CE) 5. Demonstrate and appreciation of the unique features of other health care professionals and clients. (CE) | | | |
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Standard 8: Wellness: The student will understand the fundamentals of wellness and prevention of the disease processes. They will encourage the practice of preventive health behaviors.

Grade Level/Course: Survey of Health Careers

| <i>Benchmark: The student will:</i> | <i>Grade Level/Course Objectives</i> | <i>Instructional Strategies</i> | <i>Assessments</i> | <i>Instructional Timeline</i> |
|--|--|--|---------------------------|--------------------------------------|
| a. Identify available wellness services. | <ol style="list-style-type: none"> 1. Describe societal trends in health care delivery. (CE) 2. Describe the services offered in various health care settings. (CE) 3. Describe those behaviors which are demonstrated by health care professionals. 4. Explain the skills and attitudes | | | |

