

Standard 2: Communications: The student will know the various methods of giving and obtaining information effectively both orally and in writing.

Grade Level/Course: Health Occupations

Benchmark: The student will:	Grade Level/Course Objectives	Instructional Strategies	Assessments	Instructional Timeline
a. Use formal and informal, oral communication skills to receive and convey information to others in the workplace.	<ol style="list-style-type: none"> 1. Explain the communication process as it relates to listening, nonverbal behavior, reporting and recording. 2. List three factors that can interfere with the communication process. 			
b. Use a variety of written communication skills to receive and convey information to others in the workplace.	<ol style="list-style-type: none"> 1. Explain the communication process as it relates to reporting and recording. (CE) 			
c. Use a variety of listening techniques to communicate with clients and coworkers.	<ol style="list-style-type: none"> 1. Assess interviewing techniques. (CE) 2. Explain the communication process as it relates to listening, nonverbal behavior, reporting and recording. (CE) 3. Define resources to obtain additional information. (CE) 			

d. Use workplace readiness skills.	<ol style="list-style-type: none"> 1. Identify time management skills.(CE) 2. Define, pronounce and spell key terms.(CE) 3. Identify three major components of a computer system. 			

Standard 3. Employability Skills: The student will understand how employability skills enhance their employment opportunities and job satisfaction. They will demonstrate key employability skills and will maintain and upgrade skills as needed.

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Standard 5: Legal Responsibilities: The student will understand the legal responsibilities, limitations, and the implications of their actions within the health care delivery system. They will perform their duties according to established, regulations, policies, laws, and legislated rights of clients.

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Benchmark: The student will:	Grade Level/Course Objectives	Instructional Strategies	Assessments	Instructional Timeline
a. Comply with policy and procedural guidelines including institutional and regulatory agencies.	1. Summarize the certification, registration, and licensure as pertaining to the allied health careers.			
b. Describe the legal aspects of the health care worker and client relationship.	1. Research patient rights, HIPPA laws, (CE) 2. Explain living wills and trusts. (CE) 3. Discuss euthanasia. (CE)			

Standard 6: Ethics: The student will understand accepted ethical practices with respect to cultural, social, and ethnic differences in the health care environment. They will perform their duties within established ethical guidelines, supporting sensitive and quality healthcare delivery.

Grade Level/Course:

<i>Benchmark: The student will:</i>	<i>Grade Level/Course Objectives</i>	<i>Instructional Strategies</i>	<i>Assessments</i>	<i>Instructional Timeline</i>
a. Adhere to ethical concepts including integrity and confidentiality as they relate to the health care industry, the patient, and the patient's families.	<ol style="list-style-type: none"> 1. Research patient's rights. 2. Identify HIPPA laws. 			

	3. Identify legal/medical terminology.			

Standard 7: Safety practices: The student will understand the existing and potential hazards to clients, coworkers and self. They will prevent injury or illness through safe work practices and follow health and safety policies and procedures.

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Standard 9: Wellness: The student will understand the fundamentals of wellness and prevention of the disease processes. They will encourage the practice of preventive health behaviors among their clients.

Grade Level/Course: Health Occupations

Benchmarks: The student will:	Grade Level/Course Objectives	Instructional Strategies	Assessments	Instructional Timeline
a. Identify available wellness services (e.g. screenings, exams, and immunizations)	1. Student will be able to perform and documents various screenings and exams. (CE) 2. Understand immunizations, and schedules for immunizations. (CE)			
b. Define health and wellness.	1. Identify coping skills for a healthy lifestyle. (CE) 2. Identify proper hygiene. (CE) 3. Understand the concepts of nutrition and exercise and be able to apply them. (CE)			
c. Define Illness and its impact on the whole person, family, and society.	1. Understand family, cultural, religious aspects of illness, aging, death and dying. (CE)			

